

Jefferson Police Department

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213 East Main St.

P.O. Box 67

Jefferson, NC 28640

Police Officer Position

Jefferson Police Department is seeking applicants to fill an immediate opening for a full-time road officer.

Police Officer Duties and Responsibilities:

- Protect citizens by preventing crime, enforcing laws, apprehending suspects, and monitoring traffic.
- Prevent crime by explaining and enforcing applicable federal, state, and local laws; teaching preventive, protective, and defensive tactics; mediating disputes; patrolling assigned area; responding to notices of disturbances; conducting searches; observing suspicious activities; and detaining suspects.
- Apprehend suspects by responding to complaints and calls for help, observing violations, and making arrests.
- Conduct criminal investigations by gathering evidence, interviewing victims and witnesses, and interrogating suspects.
- Document observations and actions by radioing information and completing reports.
- Report observations and actions by testifying in court.
- Fulfill court orders by serving warrants and commitments.
- Maintain safe traffic conditions by monitoring and directing traffic, enforcing laws, investigating accidents, providing escort, and reporting unsafe streets and facilities.
- Minimize personal injury by rescuing and reviving victims and radioing for medical assistance.
- Maintain operations by following department policies and procedures and recommending changes.

- Ensure operation of equipment by practicing responsible use, completing preventive maintenance requirements, following manufacturer's instructions, troubleshooting malfunctions, notifying supervisor of needed repairs, and evaluating new equipment and techniques.
- Maintain professional and technical knowledge by studying applicable federal, state, and local laws, attending educational workshops, reviewing professional publications, practicing skills, and participating in professional societies.

Applicants will be required to work all shifts, including nights, days and mid-shifts. The current opening is for a mid-shift position (1p-1a). The position will work alternating weeks, a 24/60 schedule; twenty-four hours one week (Monday and Tuesday) and sixty Hours the next week (Friday, Saturday, Sunday, Wednesday and Thursday). Our weeks run from Friday to Thursday, and you will at no time work more than three days straight unless training or staff shortage requires it.

Police Officer Qualifications/Skills:

- Decision-making
- Legal compliance
- Handles pressure well
- Deals with uncertainty
- Physical fitness
- Good judgement
- Objectivity
- Dependability
- Emotional control
- Integrity

Education, Experience, and Licensing Requirements:

- High School Diploma or equivalent
- Valid NC driver's license
- BLET Certified

- Clean background check
- Passing Firearms Certification
- Radar Certification (if not certified, must be willing to obtain)
- Intox Certification (if not certified, must be willing to obtain)

Benefits:

- Life Insurance, Health, Vision, and Dental after 90-day probationary period
- 12 hours of sick time monthly
- 13 holidays annually
- 10 vacation days annually
- 401K
- Ability to take patrol car home for those residing in Ashe County
- Starting pay - \$40,000

For an application, you can reach the Jefferson Police Department at 336-846-5529 or email jpdadmin@townofjefferson.org. To apply in-person, stop by Jefferson Police Department at 213 East Main Street, Jefferson, NC 28640.